



TOG-WAJAALE CITY ADMINISTRATION

Urban Expansion Plan

CITIES ALLIANCE PARTNERSHIP

Shemshedin Hassen

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Ref: TWUEP/PD/08/2026

Date: August 30, 2026

TO: Mr. Abdikarim Xassen Yusuf
City Manager
Tog-Wajaale City Administration
Municipalities Office
Tog-Wajaale, Ethiopia

SUBJECT: TRANSMITTAL OF THE MONTHLY CONSTRUCTION PROGRESS REPORT FOR AUGUST 2026 – URBAN EXPANSION PLAN

Ref: Tog-Wajaale Urban Expansion Plan Project For 30 Years

Dear Mr. Abdikarim,

In line with the agreed reporting and coordination arrangements for the Tog-Wajaale Urban Expansion Plan (UEP), and in support of transparency and results-based implementation, we are pleased to submit the Monthly Construction Progress Report for August 2026 for your review and information.

This submission, issued as Report No. 03, provides an overview of physical progress, financial execution, and implementation performance of the Road Infrastructure Development component being undertaken through the Force Account modality. The report covers the period from the commencement of activities in December 2025 through 30 August 2026.

Key highlights of the reporting period include:

- Physical Progress:** Site clearing and grubbing of the arterial road corridor was completed on 7 July 2026, at the close of the 2018 E.C. fiscal year, covering the full planned length of 5.95 km (100%).
- Financial Performance:** The full approved budget of ETB 800,000 has been disbursed (100%), leaving no remaining balance for the 2018 E.C. fiscal year.
- Resources on Site:** Seven personnel were deployed: three core staff (Project Manager, Surveyor and Chief Surveyor), one grader operator, and three supporting staff (two guards and a cashier). Machinery used was one grader, supported by two Bajaj service vehicles (Section 4 of the report).
- Constraints:** The roads remain at site-clearance stage with seasonal access only. The current budget and equipment do not cover gravel upgrading, utilities, or greening. Encroachments on the arterial road reserve by some residents also require the attention of the Municipalities Office.
- Next Steps:** The report recommends (i) requesting supplementary financing from Cities Alliance for Phase Two, (ii) procuring an excavator and an additional dump truck, and (iii) agreeing with the Finance Office on a mechanism linking fund releases to verified physical progress.

The report has been prepared and validated by the UEP Project Team. We look forward to your guidance and support in taking the recommendations forward, and we remain committed to maintaining momentum in line with agreed work plans and development partner expectations.

We appreciate the continued collaboration and support of all stakeholders toward the successful implementation of the Urban Expansion Plan.

Encl.: Monthly Construction Progress Report for August 2026 (Report No. 03), including all appendices.

Sincerely,

Shemshedin Hassen Yusuf

Project Director

Urban Expansion Plan Directorate, Tog-Wajaale City Administration

